Veteran Community Grants Program

* indicates a required field

Introduction

The Veteran Community Grants Program (VCGP), formerly the Anzac Community Grants Program (ACGP), provides grants for a range of projects that either promote appreciation and understanding of the service and sacrifice of military service personnel or support activities and services to enhance the wellbeing of the NSW veteran community. The program is proudly delivered by the NSW Office for Veterans Affairs (OVA).

Before starting your application

- **Please read and understand the Program Guidelines as these have changed since the previous round. It includes an overview of the program, information about the application process, the eligibility and assessment criteria, how the funds can and cannot be used and information for successful applicants.**
- Obtain your supporting documents, as outlined in the Program Guidelines.
- Preview the full application form using the 'Preview' button in SmartyGrants, to familiarise yourself with the questions and the format. You may also find it useful to prepare your answers in a word processing program first, before completing this form in SmartyGrants.

Funding amounts

The VCGP is valued at $205,000 annually.

The maximum VCGP grant that will be awarded for any one application is $3,000 for Category 1-3 projects and $10,000 for Category 4 projects, with a total of $100,000 allocated for Category 4 funding.

Please be aware

- Grant rounds are generally oversubscribed and not all applications are successful. Even if your application is successful, you may not be awarded the entire amount you requested. It may be helpful if you can secure other sources of funding to support your VCGP application. These are often referred to as co-contributions. The Assessment Committee may consider your application favourably if you have secured co-contributions, as this demonstrates your project has strong support. You will be asked about co-contributions in this application form.

Contact OVA

Please email OVA for further information about the VCGP or with questions about your project at veteransgrants@veterans.nsw.gov.au.

Instructions for Applicants

Before completing this application form, you should have read the Program Guidelines.

Incomplete applications and/or applications received after the closing date will not be considered.

Funding is only provided for projects that are yet to take place, and **not** for costs already incurred.

Applicants who have received funding from the VCGP or ACGP for three consecutive years will be **ineligible** for funding in the subsequent fourth year.

If you have any questions please contact:

The NSW Office for Veterans Affairs via email - veteransgrants@veterans.nsw.gov.au

Application Number

This field is read only.

Program Details

Grant Program Name

This field is read only.
The program this submission is in.

Disclaimer

The Applicant acknowledges and agrees that:

- submission of this application does not guarantee funding will be granted for any project, and OVA expressly reserves its right to accept or reject this application at its discretion;
- it must bear the costs of preparing and submitting this application and OVA does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected; and
- it has read the Program Guidelines and has fully informed itself of the relevant program requirements.

Use of Information

By submitting this application form, the Applicant acknowledges and agrees that:

- if this project application is successful, the relevant details of the project will be made public, including details such as the names of the organisation (Applicant) and any partnering organisation (state government agency or non-government organisation), project title, project description, location, anticipated time for completion and amount awarded;
- OVA will use reasonable endeavours to ensure that any information received in or in respect of this application which is clearly marked ‘Commercial-in-confidence’ or ‘Confidential’ is treated as confidential, however, such documents will remain subject to the Government Information (Public Access) Act 2009 (NSW) (GIPA Act); and

- in some circumstances OVA may release information contained in this application form and other relevant information in relation to this application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

Privacy Notice

By submitting this Application form, the Applicant acknowledges and agrees that:

- OVA is required to comply with the Privacy and Personal Information Protection Act 1998 (NSW) (the Privacy Act) and that any personal information (as defined by the Privacy Act) collected by OVA in relation to the program will be handled in accordance with the Privacy Act and its privacy policy (available at: https://www.dpc.nsw.gov.au/privacy);
- the information it provides to OVA in connection with this application will be collected and stored on a database and will only be used for the purposes for which it was collected (including, where necessary, being disclosed to other Government agencies in connection with the assessment of the merits of an application) or as otherwise permitted by the Privacy Act;
- it has taken steps to ensure that any person whose personal information (as defined by the Privacy Act) is included in this application has consented to the fact that OVA and other Government agencies may be supplied with that personal information, and has been made aware of the purposes for which it has been collected and may be used.

Eligibility Confirmation

Can you confirm that the applicant ...

- is able to demonstrate alignment between their project and the aims of the VCGP
- is not intending to make a profit from this project
- is located in NSW or is delivering a project which is of direct and substantial relevance to the state
- does not owe any reports or money to the NSW Office for Veterans Affairs as a result of previous funding or grants
- has the appropriate type and level of insurance for the activities that are the subject of this grant
- is not seeking funds to:
    - provide sponsorship or grants to third parties
    - cover indirect costs or routine operations e.g salaries, audit and accounting consumables, bank charges or taxes, legal or licensing fees, insurances, electricity, telecommunications, office rent or supplies, meeting expenses.
    - purchase prizes or gifts
    - cover expenses already incurred or project contingency funds
    - invest for profit
    - conserve, protect or improve an existing NSW war memorial (Veterans Affairs supports these type of projects through the Community War Memorials Fund)

I confirm that the applicant and project is eligible according to the criteria outlined in the Program Guidelines *

☐ Yes

Applicant Details

* indicates a required field

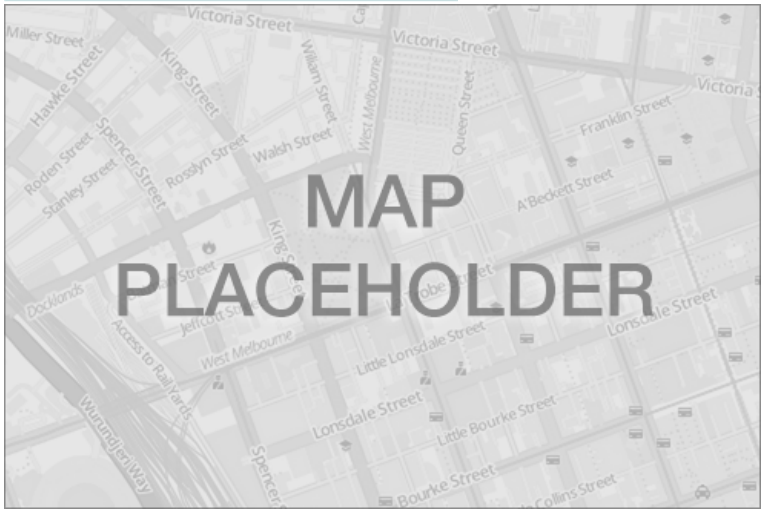
Applicant Details

Applicant *
○ Individual ○ Organisation
Organisation Name

Title | First Name | Last Name

Please use the organisation's full name. Make sure you provide the same name that is listed in official documentation such as that with the ABR, ACNC or ATO.

Primary Address *
Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Coordinates Required. Country must be Australia

Postal Address
Address

Primary Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Other Phone Number

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Email Address *

Must be an email address.

Website

Must be a URL.

Primary Contact Details

Primary Contact *

Title | First Name | Last Name

This is the person we will correspond with about this grant.

Primary Contact Position *

e.g., Manager, Board Member or Fundraising Coordinator.

Primary Contact Phone Number *

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Primary Contact Other Phone Number

Must be an Australian phone number.
Country code not required, area code for landlines is required.

Primary Contact Email *

Must be an email address.
This is the address we will use to correspond with you about this grant.

Does the applicant have an Australian Business Number (ABN)? *

○ Yes ○ No

ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Statement by a Supplier

If the you / your organisation does not have an ABN, you are required to upload a completed 'Statement by a Supplier' form to explain why you have not provided an ABN. A template is available from the Australian Taxation Office website.

Please upload completed Statement by a Supplier Form: *
Attach a file:

Financial Position

Are you / your organisation financially solvent? *
○ Yes ○ No

Alert - Financial solvency

You have indicated that you / your organisation are not financially solvent. Being financially solvent is a mandatory eligibility criteria to apply to the VCGP. Please check your answer.

Insurance

If your application is successful, you / your organisation will be required to take out appropriate insurance, as outlined in the Program Guidelines. Do you / your organisation have or are willing to obtain the required insurance? *
○ Yes ○ No, but willing to obtain

Previous OVA Grants

Have you / your organisation received a grant from NSW Veterans Affairs / VCGP in the past? *

○ Yes ○ No

Please note that applicants who have received funding from the VCGP and/or ACGP for three consecutive years will be ineligible for funding in the subsequent fourth year of the VCGP.

What was the name of the project that received support? *

How much was your organisation awarded? *

Must be a dollar amount.

Have you acquitted all previous OVA grants? *

○ Yes ○ No

Previous grants must be acquitted to be eligible for future funding. If you are unsure if your past grants have been acquitted, please email VeteransGrants@veterans.nsw.gov.au

Alert - unacquitted OVA grants

You have indicated that you / your organisation have not acquitted all previous OVA grants.

Previous grants must be acquitted to be eligible for future funding. If you are unsure if your past grants have been acquitted, please email VeteransGrants@veterans.nsw.gov.au

Organisation Details

* indicates a required field

Please detail the primary activities of the applicant organisation. *

Word count:

Must be no more than 200 words.

Which category below best describes your organisation? *

Other:

If you select 'Other', please explain in the box provided. If you do not know what your organisation's type is, you should start by speaking with the person who handles your organisation's legal matters.

Applicant authorised signatory or their delegates

Please provide details for the person who is authorised to sign legal documents on behalf of the applicant organisation. If your application is successful, this is the person who would need to sign the Grant Funding Agreement to accept funding from the NSW Government.

Note: If this person leaves the organisation before you have been notified about the outcome of your application, it is your responsibility to notify OVA.

Name *

Title | First Name | Last Name

Position *

Are they an authorised signatory or a delegate? *

○ Authorised signatory ○ Delegate

Project Details

* indicates a required field

Title *

Word count:
Must be no more than 25 words.
Provide a name for your initiative. Your title should be short but descriptive.

Brief description *

Word count:
Must be no more than 50 words.
Include a brief summary of who will benefit from this initiative, what activities you will do and what outcomes you expect from your activities.

Anticipated start date *

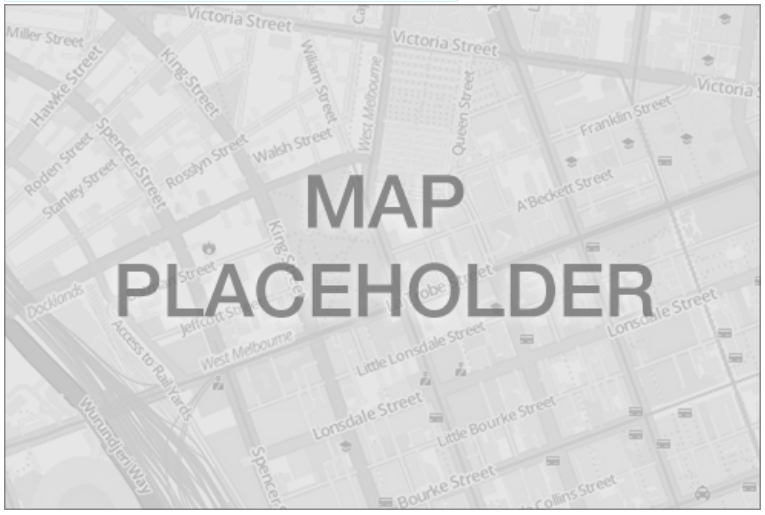
Must be a date and no earlier than 14/2/2027.
As per the Program Guidelines, your project must start after the anticipated award date (14 February 2027).

Anticipated end date *

Must be a date and no earlier than 14/2/2027.

As per the Program Guidelines, your project must start after the anticipated award date (11 February 2027).

Primary location of your initiative *
Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Coordinates Required. Country must be Australia

Please update anticipated start/end date

You have indicated the project is anticipated to start/end prior to 14 February 2027.

Reminder: Funds are not awarded retroactively. This means you should not plan to start the work you are requesting funding for until after you have been advised of the outcome of your application.

If your project has ongoing stages, you should not commence the stage your grant application relates to until you have been advised of the outcome.

The approximate date for the announcement of outcomes is 11 February 2027. Please revise your anticipated start date above.

What VCGP category does your project fall under? *
- ○ Category 1 – Local history, heritage and education
- ○ Category 2 – Public commemorative events and commemorative spaces
- ○ Category 3 – Provide support to members of the NSW veteran community
- ○ Category 4 – Infrastructure and equipment

Please select one category.

How does your project align with the objectives of the VCGP and your chosen category? *

Please consult the program guidelines for more information about our program and organisational goals - see https://www.veterans.nsw.gov.au/assets/veterans-affairs/Veteran-Community-Grants-Program-Guidelines-2026-27.pdf

Project Rationale - Why does your project need to be done? *

Please upload supporting evidence of need, if available.
Attach a file:

Activities

Please detail the activities expected to be completed as a result of the funding. You can stipulate one location for each activity.

If you have one activity taking place in multiple places, you can either list each location as a separate activity (e.g. Breakfast Club #1; Breakfast Club #2, with a specific location attached to each), or you can list one activity with a generalised location (e.g. "Melbourne CBD").

Activity	Expected start date	Expected end date	Explanatory notes
One per row. Add more rows if you want to list additional activities. Must be no more than 25 words.	Must be a date.	Must be a date.	Add notes if you need to provide more context. Must be no more than 50 words.

Landowner's Consent

Do you require Property / Landowner's Consent in order to conduct the activities listed above? *

○ Yes ○ No

Activities involving the upgrade or construct on land not owned by the applicant must seek Land Owners Consent prior to commencing any works.

Property / Landowner Details and Consent

Name *

○ Individual ○ Organisation

Organisation Name

Title First Name Last Name

Phone Number *

Must be an Australian phone number.

Email *

Must be an email address.

Please provide evidence of property / landowner consent or support. *
Attach a file:

Either a completed OVA Property / Landowner Consent Form (https://www.veterans.nsw.gov.au/assets/veterans-affairs/Landowners-Consent-Form.pdf) or a letter providing full consent from the property/ landowner

Who is likely to benefit from your project?

Community groups likely to benefit from your project	**Timeframe**
(e.g. your target audience)	(e.g. over life of program; per annum; per month)

Community Support

Does the application have support from the community or beneficiary of the project? *

○ Yes ○ No ○ Don't know

Please upload evidence of community support. *
Attach a file:

Category 4 – Infrastructure and equipment Requests

* indicates a required field

Is your application for fixed infrastructure works or portable/freestanding equipment? *

☐ Fixed infrastructure ☐ Portable/freestanding equipment

How will the project strengthen the delivery of services and activities for the local veteran community? *

Word count:
Must be no more than 100 words.
Please be detailed and include the condition of the existing infrastructure or equipment as applicable.

Condition of existing infrastructure

Provide a concise description of the current condition of the infrastructure, including specific information relevant to your project *

Attach photo/s of the existing infrastructure. *
Attach a file:

A minimum of 1 file must be attached.
Rename the files to explain what the photo is of and the date it was taken. For example, 'Photo of the community hall kicthen, 1 July 2026'.

Approval to undertake physical work

All applicants who are submitting infrastructure-related applications to the VCGP are expected to investigate if the proposed work requires approval. This is not just for heritage reasons, for example work adjacent to footpaths may need council approval.

If your application is successful, you are responsible for obtaining any relevant council and heritage approvals before beginning work. You cannot apply for funding to pay for approvals.

Have you checked if any approvals are required for the proposed works from your local council or Heritage NSW? *

○ Yes ○ No

Budget

* indicates a required field

Grant Amount Requested

Grants are limited to a maximum of $3,000 for Categories 1-3 and $10,000 for Category 4.

The following expenditures are limited:

- Automated External Defibrillators (AEDs) are limited to one package up to $2,000 per applicant.
- Catering, refreshments and associated catering equipment is limited to $300.

- Landscaping or gardening improvements are limited to $1,000.
- Plaques, medallions or presentation items are limited to small orders only as appropriate to the application.
- Wreaths are capped to a maximum of two wreaths, limited to $150 cost each.

It is your responsibility to ensure that the funding amount requested is appropriate and aligns with the Program Guidelines, including any category funding caps, eligible expenditure limits, and other program requirements.

I acknowledge that if I apply for funding above the permitted amount, my application will be assessed against the maximum funding limit applicable to the category and/or expense. *
○ Yes

Total Project/Program Cost *

Must be a dollar amount.
What is the total budgeted cost of your project?

Total Amount Requested *

$

What is the total financial support you are requesting under this grant? (Maximum $3,000 for Category 1-3 and $10,000 for Category 4)

Alert - Funding requested is greater than $3,000

You have requested more than $3,000 in funding. Please note, more than $3,000 can only be requested for **Category 4 - Infrastructure and equipment** projects.

Please check your answer.

Alert - Funding requested is greater than $10,000

You have requested more than $10,000 in funding, which is the maximum amount that can be requested.

Please amend your answer.

Expenditure

Please include all expenditure items (including the amount requested and any GST attracted) that you are seeking to fund under the grant.

Please note, these items must be eligible under the grant as according to the guidelines.

Tips:

- Click the 'Maximise' button to make the table bigger. Click the 'Minimise' button to close the bigger screen.
- You can add more rows by clicking the 'Add More' button.

- Before you save, make sure you delete any unused rows by using the 'Minus' (-) button at the end of the row.
- For help calculating GST, visit the Australian Government's GST Calculator website.

Note: You may see an error message in the 'Quote amount (inc. GST)' column that reads 'This response is not a valid dollar amount'. You can ignore this, and the error message should resolve the next time you save the form.

Expenditure description	Expenditure type	Amount (ex. GST)	GST component	Expenditure amount (inc. GST)	Notes
			$	$	
What is the expense?	Please select relevant category for the expense.	Must be a dollar amount.	Must be a dollar amount.	This number/ amount is calculated.	

Quotes

Please supply quotes for all expenditure items listed above. *
Attach a file:

For infrastructure projects, detailed quotes must provided from a qualified tradesperson or engineer for the works that includes:

- Detailed itemisation of costs and work to be undertaken
- The scope of works
- Whether council approval is required
- Realistic timeframe

Other funding sources

Please list all other sources of funding you have secured, or are seeking. This includes other grants you have applied for, or will be applying for, donations and in-kind contributions.

Please do not fill in the table if your project is solely reliant on VCGP funding.

Funding Amount ($)	Funding Description	Funding Type	Confirmed Funding
Must be a dollar amount.	E.g. Names of other grant programs, donations, in-kind contributions.	E.g. grants, donations, income.	Has the funding been received / confirmed?

Non-financial Inputs

What else will you need in order to successfully carry out this project?

This could include staff/volunteers time/expertise, equipment, facilities, pro bono or in-kind contributions, advocacy, and other types of support.

Partial Funding

VCGP grant rounds are generally oversubscribed and not all applications are successful. Even if your application is successful, you may not be awarded the entire amount you requested.

The Assessment Committee may recommend to award your project partial funding. If so, would you / your organisation be willing to accept partial funding? *

○ Yes ○ No

Alert - Partial Funding

You have indicated that you / your organisation are not willing to accept partial funding from the VCGP. Please note that this means that if the Assessment Committee does not recommend your application for full funding, you will be offered no funding. Please check your answer or proceed.

Declaration and Authorisation

* indicates a required field

Declaration

The Applicant represents and warrants that this application has been submitted by an authorised representative of the Applicant (e.g. CEO, Chief Financial Officer, General Manager, Director, Chair of the Board, President, authorised manager etc).

Where this Application is submitted in the course of employment by a representative of any kind (e.g. authorised representative or agent) of the Applicant, you: (i) acknowledge and agree that the Applicant is deemed to be jointly and separately bound by this application; and (ii) represent and warrant that you have the authority to represent and bind the Applicant as contemplated by this provision.

By submitting this application form I hereby declare that:

- I agree for my project to be automatically considered in other NSW funding programs;

- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;
- All information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge;
- Any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application;
- I am authorised to submit this application on behalf of, and have the authority to represent and bind the Applicant;
- I understand that any false declaration may render this application ineligible/invalid; and
- All relevant conflicts of interest have been declared

Authorisation

I agree *

☐ Yes

Name of authorised person *

Title | First Name | Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Position *

Position held in applicant organisation (e.g. CEO, Treasurer)

Phone number *

Must be an Australian phone number.
We may contact you to verify that this application is authorised by the applicant organisation

Email *

Must be an email address.

Applicant Feedback

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

How did you find the online application process?

○ Very easy ○ Easy ○ Neutral ○ Difficult ○ Very difficult

How did you hear about the VCGP?

○ OVA website
○ Social media
○ Local RSL sub-Branch
○ Local council

- ○ Local member of parliament
- ○ NSW Grants Finder
- ○ Other

Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.

Word count:
Must be no more than 50 words.

Would you like to subscribe to the OVA newsletter to keep up-to-date latest news, events, grants and veteran community program?

- ○ Yes
- ○ No

GMS-SGA/Locn/2025 v2.0